



## Application guidelines

## Online registration and application process

This process is applicable for students from selected institutions who are looking for a career with Deloitte through campus recruitment.

### Application process

Follow these steps to register on the avature link:

Steps	Type of information	Instructions
Step 1	General	Copy and paste the registration link provided by Deloitte in Google Chrome/Microsoft Edge
Step 2		Please go through the job description thoroughly before applying for the position
Step 3		Click on <b>Apply Now</b>
Step 4		Once you are directed to the login page, click on <b>Create Profile*</b>  *If you have already registered with us, you can login using the same email address and password. <i>Please remember your e-mail id and password for future reference.</i>
Step 5	Select your resume	Select <b>Upload Resume</b> , click on <b>Choose file</b> and then <b>Continue</b>
Step 6	Personal information	Go through the fields mentioned in the form and fill in the correct details accordingly. Refer to the following instructions for the same:
Step 7		Mention your <b>first and last name</b> as per your Aadhaar card. If you do not have a last name, kindly mention it as <b>"LNU"</b>  Mention your email address for further communication  Mention your phone number in the correct format beginning with "+91" "E.g., +91-XXXXXXXXXX" and fill all other mandatory fields
Step 8	School education	Mention the name of your secondary (10 <sup>th</sup> standard) board (CBSE/ICSE/SSC/IGCSE/Others)  Mention the percentage of marks obtained in class 10th along with the year of passing from the calendar provided
	Higher Secondary	Mention the name of your higher secondary (12 <sup>th</sup> standard) board (CBSE/ICSE/SSC/IGCSE)  Mention the percentage of marks obtained in class 12th along with the year of passing
	Bachelors/Post Graduate degree	Mention if you are currently pursuing/have already completed your graduation.  If "yes", then mention your college details, roll number as per certificate, percentage of marks obtained and the year of completion. <i>(In case you do not find your college name, choose "Others" from the drop-down menu, and mention your college details).</i>  <b>Back Papers:</b> Mention the subject of back papers/back logs

Steps	Type of information	Instructions
Step 9	Work experience	For candidates with prior full-time work experience, please fill in the necessary information. <b>Note:</b> Internship is not considered as work experience
	Immigration information	Fill in the details per the listed questions
Step 10	Deloitte alumni information	If you are a former employee of Deloitte, then please mention your ID for verification
Step 11	Password	Create your password and confirm the same  Once your password is confirmed, select “ <b>I Acknowledge</b> ” and click <b>Save and Continue</b>
	Job submission details	Click <b>Choose file</b> and upload your resume
	Location preferences	Select your preferred location (this is just a preference not a confirmation). Fill in all other mandatory details.  *India — Hyderabad/Mumbai/Bengaluru/Gurugram/Kolkata/Chennai/Pune will be your default location based on the business requirement. The same will also be mentioned during your recruitment.  Click <b>Save and Continue</b>
Step 12	Additional information	Provide additional information as asked and attach supporting documents (if any)  Click <b>Save and Continue</b>
	Review and submit	Go through the summary page thoroughly to make sure all information has been captured correctly. Edit any details, if required.  Click <b>Submit</b>

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